

## How to Book for Mass

Booking for weekend Mass is organized by Jan our parish administrator.

Booking closes on the Thursday at 1.30pm for Mass the following weekend. Places are limited so it will be first come first served, however those applying when bookings are full or closed can be booked immediately onto the following week.

Booking is by email at [hello@sacredhearthook.org](mailto:hello@sacredhearthook.org). Please title the email "Mass booking" and give the name, address and contact details of all who will be attending including of all those in a family group.

Don't forget to indicate which Mass you will be attending. Mass is at 6pm on Saturday evening and at 10.00 am on Sunday morning.

You will receive an email during Friday morning with more instructions.

The names and contact details of everyone attending Mass will be recorded for NHS Track and Trace. These will be kept securely for 21 days and then destroyed.

If you are unable to email the office, please contact Jan in the Parish Office on 07719012955 before 1.30 pm on Thursday.

Please make sure you are registered with the parish. If you think that you aren't (last census was 6 years ago) please fill a registration form and return it to the parish office.