

Areas of Interest	Solutions	Ideas	Volunteer to take up action and recruit small working group outside of PPC to assist	Action	Completion and results	Priority 1-3 1 is immediate 2 is 1-2 years 3- long term
Communication						
	Welcome at the door	Create welcoming team - Rota for Welcomers at door to hand out Hymnbooks, newsletters or Welcome booklet. To look out for new visitors and people on their own.	JK	To approach the current volunteers who already assist weekly at mass ie Bill and Eileen, Steve on Saturday, Jackie and Andy on Sunday Winter warden? Car park attendant? Fire wardens?	Leaflet has been printed and handed out as well as being available in the porches. Welcome teams have been approached and in place to welcome new visitors	1
	Welcome Pack / handbook	Booklet including an FAQ detailing church, contacts, and groups and support within the parish; providing general info i.e. safeguarding details, website and facebook details, Mass times, churches within our pastoral area, directory; Sacramental preparation programmes volunteer groups including catechists, hospitality team, cleaners, flower arrangers, tea and coffee etc in case anyone wants to volunteer; how to request Mass intentions; gift aid etc.		A booklet to be done and placed in the porches which provides more details on the parish?		1

		Formalising and documenting the Parish Council's 5 year plan		Designing a handout / booklet documenting the PPC 5 year plan so it is accessible to anyone interested, to be uploaded on website and also notice board		
	PPC to be approachable and contactable	<p>-Email available for the PPC outside of the normal church secretary to enable parishioners to contact PPC for any feedback and concerns</p> <p>- Members of the PPC are also available to respond to questions/comments/suggestions after Mass on a monthly basis. Agreement for a PPC member to be available for coffee after Mass, Fr to advertise in notices if anyone need to approach the PPC</p> <p>- Mini Surgeries (this improves visibility and allows questions/queries to be taken back to the PPC) maybe at a coffee meeting and encourage people to come and see what we have been up to</p> <p>- Enough selection of PPC attending Sat and Sunday Mass</p> <p>-Publishing the minutes of PPC meeting on website? Mention on newsletter link if anyone is interested</p>	DK	<p>Email address set up as agreed in PPC meeting: ppc@sacredhearhook.org</p> <p>Parish Questionnaire is in draft format – to be discussed in next PPC meeting. Feedback on the current questionnaire – any other questions needed or to be taken out?</p> <p>Questionnaire to be done in one weekend mass</p>	Email addresses is up and running	1 1

		-Monkey survey and questionnaires placed on pews and drop box to allow feedback and voice their concerns, what needs to change and what the parish is in need of				
	Parish Magazine	Parish magazine to be published twice a year – detailing the events that have been going on in the parish and events which are planned for the coming months.	DK	Thoughts? Hook Focus	DK has redesigned our page on Hook Focus and will be submitting changes each month depending on what events we have on	1
Mass and Liturgy	A Liturgy Committee and altar servers, readers and Extra Ordinary Ministers of Holy Communion support parish Priest.	The PPC should seek regular reviews to encourage further incremental improvements; new readers and ministers, encouraging new members and being inclusive. Advertise in newsletter and webpage and social media -Encourage younger readers				
	Live Stream of Mass?	Equipment and is there enough of a “need” for it?	DK	We currently provide for podcasts of Fr Pauls Homilies, should we progress towards video recordings?		
Evangelising						

	Catechesis	<p>-The role of preparing parents and children for the sacraments of Baptism, First Holy Communion and Confirmation is essential in any Catholic Parish. Classes and encouraging of participation of parishioners to take on the role of Catechists to assist and educate parents of those seeking Baptism, First Holy Communion and Confirmation.</p> <p>-Children’s Liturgy is a key stage to begin the understanding of our Mass and The Word. Children normally leave the Church for their Liturgy after the introduction of Mass and return at the Offertory. The Liturgy is designed for pre-First Holy Communion (FHC) children. It brings alive the Gospel through activities that aid understanding. More volunteers are needed</p>		<p>Invite Ken from Parent talk to come and discuss the courses he can provide to the parish - one for parents of primary or one for secondary age children - and discuss which one would be more popular. This also covers the need to support families, parents and bereavement in the parish community.</p> <p>Fr Paul is running a Lenten faith formation course over March and April targeted at First Holy Communion parents and whoever would like to come. The proposed dates are: Thursday 5th and 19th March and Thursday 2nd April. Timings 7.15 for 7.30 - 9pm</p> <p>Parish Mission – is there any interest in bringing this back? Joseph to find out more info and gauge interest.</p>	JK shall reach out to Ken but afterwards PPC will discuss if we proceed with this program and if so to form sub group to own this initiative	
	Inward Mission - Adult formation is seen as an essential feature of the Parish.	<ul style="list-style-type: none"> - Ananais - Recent examples have been Unlocking the Mystery of the Bible and a Lent Course based on the Lent Gospel readings. More courses are planned as well as initiatives to increase their reach - Journey of Faith course - Baptism course 	<p>JK</p> <p>JK</p>	<p><u>Sources</u></p> <p>Ananais – Clare Simpson is happy to lead a workshop for post EASTER 2020</p> <p>Unlocking the mystery of the Bible course –our parish will be receiving the course materials for September start on this 8 week course. Looking to advertise and engage the parishioners in the next few months to sign up in readiness</p>	<p>JK has arranged with Clare to start Ananias after Easter</p> <p>JK to firm up dates with Deacon Dave</p>	

		<ul style="list-style-type: none"> - RCIA - The RCIA is best described as a journey of faith and is intended for adults new to Christianity or those who already attend church but would like to find out more about the Catholic Christian faith, possibly leading to Confirmation into the Catholic Church and to have an active role in the Parish community. Within the Parish there is a dedicated team who encourage such adults. For RCIA to be successful, it is important that they are welcomed by the community, by our Priest and at other formation sessions such as Catholic Faith Exploration (CaFE). Some may be there to support their loved ones and become involved in Parish activities. 		<p>Framework for collaboration: http://www.web87095.clarahost.co.uk/frameworkforcollaboration/</p>		
	Union of Catholic Mothers	Shanti and Anne are wishing to start a Union of Catholic Mothers group and thinking of doing a pilgrimage to Our Lady's shrine in Walsingham				

	Implement Diocesan programs	The Diocesan programme, <i>Called and Gifted</i> should be encouraged and publicised. All parishioners have a duty to use, encourage and help each other to grow and develop their gifts and talents. We need a programme that recognises gifts and to discern God's call. Within Portsmouth Diocese the Called and Gifted 'programme of two-day workshops is being rolled out and is available to all Parishes in the Diocese.		https://www.portsmouthdiocese.org.uk/called-and-gifted		
		Alpha Course - Adult Formation. CaFE (Catholic Faith Exploration) sessions - PPC to look into organising in frequent series group meetings to cover subjects such as The Saints, Understanding the Gospels, Alpha, Evangelii Gaudium, Vatican 2, Life in the Spirit and many more. Resources such as DVDs and live speakers (some well-known speakers) are available.				
		Ananais Course - As above and the role of trained Ananiases		Clare Simpson is leading this course after Easter		
	Outward focus: Advertising	<ul style="list-style-type: none"> - Website Page of council and contact - Advertising our parish events on website and social media 	Dan own responsibility as webmaster for parish	1)Jan to provide list of calendar and upcoming events so we have enough time to promote event		

		<ul style="list-style-type: none"> - Advertising events with diocese enews and webpage - Advertising hook focus our events 		<p>2) Need guidelines provided so whoever wants things to be advertised to provide relevant information and description so Dan can do this without sending emails back and forth or get a huge email dump which he has to wade through to make sense of what the event is or what is being advertised</p> <p>3) Laura has agreed to assist with Instagram posts</p>		
	Outward Focus: Retention of teenagers	Forming groups / cafes for teens to attend?	MC	Mike Coleman – idea about allotment and helping teens learn to grow vegs and help convent and sell back to the parish, learn about the faith?		
	Churches Together	The Parish to support Churches Together and to promote Catholicism. This will hopefully grow Christianity within the local community.		How can we do more to integrate with other denominations? Do more with what is already available? Work together to build a better community and share best practices?		
	The God who Speaks - Year of the Word 2020 - aims at promoting the Bible and renewing the place the Word of God at the centre of our Catholic life and faith. It is	<ul style="list-style-type: none"> - Workshops - Catholic bible study groups / workshops - Webpage, podcasts on the webpage <p>Sharing of info and materials on webpage lending library resource</p>	<p>JK HR GE</p> <p>JK HR GE</p>	<p>Carmelites of Boars Hill are invited to celebrate a special mass on Friday 19th June, speaking about the bible and how it is relevant in daily life – another opportunity to get bibles blessed.</p> <p>Monsignor Matija Matiic is invited to do a special mass/ evening with him where he will speak about topics he is passionate about, including How the Bible has influenced his life, his journey as a young man to the Priesthood, his interpretation</p>	JK is working with Grania and Helena to set up these 2 events. We are still looking for volunteers who would be interested to assist in planning these events	

	a national campaign,			<p>of the year of the Bible and what it means to him, about his work in the Middle East All the other great initiatives he is involved in. Looking to do this in July.</p> <ul style="list-style-type: none"> The Dominican Sisters are offering to come to parishes for one evening to help everyone grow in knowledge and love of the Bible – JK has reached out to Sr Hyacinthe to do an evening in Sept / Oct, will keep updated once I get dates 		
Social		-				
	Bringing community together, not just Sunday goers	The PPC will endeavour to encourage a spirit of unity within our Parish. To help promote this, should we think about establishing a Social Planning committee	MH MC	<p>Thoughts? Michael Hoyle was interested in steering this Social Committee.</p> <p>Michael also plans to promote Catenians and also find a similar faith based groups for women</p> <p>Mike Coleman would like to steer a group working with teenagers and keeping them long term to form a relationship with the church, allotment and working with the convent</p>		
	Need to bring back social and provide more fund raising event for church fund	<p>Church fetes</p> <p>Harvest lunch</p> <p>Picnics</p> <p>Curry nights</p> <p>Quiz nights</p> <p>BBQ</p> <p>Lenten lunch</p> <p>Plan events to be inclusive of younger audience and families</p>				

		<p>Pinkerton Canal high tea</p> <p>Plan elderly events ie Christmas etc</p>				
	<p>What are the upcoming events we need to support</p>	<p>Melford Glen</p> <p>Prayer garden</p> <p>Advent workshops</p> <p>Nativity at convent</p>				
	<p>Other wider charity fund raising events</p>	<p>Caritas</p> <p>Refugee sponsorship</p> <p>CAFOD</p> <p>Night shelter</p> <p>Foodbank</p>				
<p>Pastoral care</p>	<p>Looking after our community, retired and elderly, those with young families on their own etc</p>	<p>Care groups – continue to support this initiative. Care Group that caters principally for the sick and housebound. This group also incorporates Bereavement support.</p> <p>-Ministry of Parish Visiting. Should we explore the idea of setting up a group tasked with visiting every Parishioner using a team of visitors on a post code basis. As the needs of individual parishioners become known, the Parish will endeavour to meet that need either through the Care Group or in some other way.</p>		<p>Look to do more on the Care Group and look to provide additional assistance and support for retirees, fellowship, care home visits, taking people to Mass – does this fall within the steering group MH would like to lead?</p>		

