

Parish Pastoral Council

29 July 2020 7:30 pm Via Zoom

Minutes

Those present:

Fr Paul Leonard	Fr.P
Maggie Wood	MW
Mike Coleman	MC
Helena Ranson	HR
Jan Hughes	JH
Joan Kent	JK
Dan Kent	DK
Mike Hoyle	MH
Andrea Waldram	AW
Joseph Sharp	JS
Claire Burroughs	CB
Penny Withey	PW

Apologies

Laura Yarnold	LY
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Remember our Primary Purpose – Bringing the People to Jesus.

1	OPENING PRAYER	
	Fr. Paul opened the meeting with a prayer and Gospel reading.	
2	Re-Opening of our church.	
	Private Prayer It was reported that this is working well, although we are not getting huge numbers, the numbers are increasing each week. The use of plastic chairs has been help full, these have been easy to clean and replace after each use. The time of the Tuesday evening session has changed and this has been advertised in the newsletter and on the website.	

	<p>For the Funeral the fabric chairs were moved forward and the congregation sat in house groups. After the Funeral the chairs were pushed back again and the plastic chairs put back in place.</p> <p>The steering group are meeting to discuss the next funeral and to start planning opening the church for a weekday Mass.</p> <p>They will report back at the next meeting.</p> <p>Discussions to be had around re-opening the church for weekday Mass first and seeing how that goes – maybe 2x a week, 1 in the evening and 1 in the day. The subgroup to discuss and report back.</p>	
3	Live Streaming of Mass	
	<p>Live streaming of Mass has been suspended at present, it is hoped that we will start again in the next couple of months.</p> <p>Before we stopped we were recording 120 on Website 80- 100 Facebook. It was agreed that the online Mass was need to enable people from care homes etc and from outside of the Parish to attend Mass and also to rewatch the Mass or homily afterwards. It also allowed people when on holiday to still follow the Mass.</p> <p>The continuation of live streaming after we have opened the church again is being looked at.</p> <p>9/11 PPC members present in the meeting were in support of continuing with online streaming of Mass even after we resume live Mass.</p> <p>There are a few issues that need to be ironed out first. One of which was around purchasing of a new camera and the second is the Safeguarding issue.</p> <p>1) Regarding the safeguarding the solutions / suggestions proposed were as follows:</p> <ul style="list-style-type: none"> • Jan / Maggie Contact Diocesan Safeguarding officer Ruth to understand how they deal with streaming Mass • Maggie to reach out to parents and check regarding obtaining their consent (and visiting relatives) and ask how 	

	<p>they feel about streaming Mass, get them to sign a consent form and waiver</p> <ul style="list-style-type: none"> • A suggestion is only for Saturday night Mass to be streamed and recorded. • To stream Mass on Sundays when there is no Childrens Liturgy • Maggie and Jan to check with other Parishes and benchmark against how they are doing it ie St Bedes, and St Joseph <p>2) With regards to the camera it was discussed that:</p> <ul style="list-style-type: none"> • Jan to check with finance committee whether our funding request had been approved • Dan and Stephen to sort out the technical aspect of the camera ie location and lighting. <p>3) Mike C asked when we reopen for Mass if we could look into have a seperate one for those who have been shielding so they feel comfortable about attending.</p>	
4	PPC Questionnaire	
	<p>Dan is programming a web based form on our website so people can access the questionnaire and submit them. The questionnaires are stored on the Website and the submissions are sent to hello@sacredhearthook.org</p> <p>Once the programming has been completed Dan will inform Jan so she can post this on the newsletter. We will add in the question about online Mass to capture how people feel about it.</p> <p>Jan to send out the questionnaire by post to those people who cannot access the website or have access to email. Jan advises she has a few parishioners who she sends the physical copies of the newsletter to each week and the idea is for her to also enclose this.</p> <p>A small subgroup is formed to to analyse the data when it starts to come in. Michael H is to steer with Penny, Jan, Mike C and Helena in the subgroup analysing this data.</p> <p>It was also agreed that once people return to church we will enlist the opinions of those in attendance so we capture all audiences.</p>	

5	Year of the Word	
	<p>ABC well attended and feedback for the presenters were good, but Maggie was disappointed at the attendance of the FHC mums.</p> <p>Unlocking of the Bible course is continuing and has positive feedback from those attending the course. However it was agreed a formal feedback form should be sent out after each online course finishes.</p> <p>Year of the Word – originally we had Fr Liam from the Carmelites Order to come and do Mass however due to COVID 19 we are not looking to see if Fr Liam can do a seminar on zoom. He recently did a talk on praying and how to use scripture to help us survive through tough times during COVID 19 crisis. Joan to reach out to Fr Liam to discuss.</p>	
	ST BEDE'S NEW PRIEST	
	<p>Father Paul to make first contact Jan to keep in touch with St Bede's office.</p>	
	AOB	
	<p>Care Group – Mike H to talk to Maggie about expanding the care group initiative to provide care and support to the elderly and other age groups and not just to bring them communion. The outreach should be greater and support a wider area of needs. MH to discuss with Maggie and the care group participants.</p> <p>No one is allowed in the care homes at the moment but preparation to enable this once they re-open.</p> <p>For all church related meetings we have been using Joan's account, and it was suggested that the church / PPC should have it's own account. Jan to purchase a zoom account for the church/ PPC – the login details should be shared with the PPC members to enable them to use for hosting seminars and courses as well as the PPC meetings.</p> <p>Helen Weston says there will be double yellow lines along Sheldons Road. It was pointed out that it is not the nursery staff (from across the road) parking there but commuters. Just need to keep an eye on our carpark to make sure they don't start parking here.</p>	<p>MW/MH</p> <p>JH</p>

	The Hook focus magazine needs to be up dated each month before the 12 th or 13 th of the previous month. If any member of the committee has any ideas for an article please email hello@sacredhearthook.org	
4	DATE OF NEXT MEETING	
	The next meeting will be on Thursday 27 th August at 7:30 pm by Zoom	All